



HOLY TRINITY EPISCOPAL CHURCH

ORGANIST AND CHOIRMASTER - PART TIME

PARISH BACKGROUND

Holy Trinity is an Episcopal Church in the evangelical tradition located in Melbourne, Florida—a beach town on the outskirts of Orlando. As the oldest established church in the city, Holy Trinity still functions as a centerpiece of Melbourne. It is a program-sized parish, boasting multiple clergy, significant staff, and a large private school.

The parish is in search of an organist and choirmaster suited to minister in our worship of the crucified and risen Lord. Our parish is in a new season of rapid growth, which the ideal candidate will see not only as an opportunity for the growth and revitalization of our choral program but also for discipleship.

For this reason, our parish is eager for a candidate who is a recruiter and a skilled musician with a heart for worship which eagerly proclaims the gospel of grace.

JOB SUMMARY

The Organist and Choirmaster will report to and work closely with the Rector and Associate Rector to lead, manage, and coordinate all traditional music of the parish. As Organist, this person will be responsible for playing the organ during all traditional worship services, especially Sunday, special services, weddings and funerals. The organist will also maintain the organs and other instruments of the parish. As Choirmaster, this person will oversee the preparation, direction, and development of the choir, select appropriate liturgical music, lead weekly rehearsals, and recruit and train new members. The primary aim of the choirmaster will be to revitalize a historic ministry of the parish.

ESSENTIAL FUNCTIONS

- In consultation and partnership with the Rector and Associate Rector, plan and select hymnody and music for the liturgies of the parish, communicating selections to office staff.
- Serve as organist and choirmaster, providing (or arranging for the provision of music) at weddings and funerals, and offering such consultation and advice to wedding parties or bereaved families as is necessary to achieve the pastoral and liturgical aims of the services.
- Recruit and welcome new choir members.
- Manage the music budget and music-related communications in consultation with the Rector and Associate Rector.
- Play organ and direct choir for 7:30am Rite I, 9:00am Rite II, and 11:15am Rite I services on Sunday.
- Play organ and direct choir for all special services: Christmas Eve, Ash Wednesday, Maundy Thursday, Good Friday, Easter Vigil, Thanksgiving, etc.
- Play organ for funerals and weddings.
- Lead weekly choir rehearsals.
- Attend weekly staff meetings and work collaboratively with other ministry areas.
- Arrange for maintenance and tuning of pianos and organs.
- Recruit and include instrumentalists as necessary for special services.
- Arrange for a substitute organist during vacation times.

ABOUT THE WORKING ENVIRONMENT

Holy Trinity Episcopal Church is a growing parish with a mission "to know Christ and make him known." Our vision for worship is centered on the proclamation of the gospel of grace through purposeful music with declarative lyrics. We seek an Organist and Choirmaster who works in concert with this vision and brings a collaborative spirit to our staff.

QUALIFICATIONS AND EXPERIENCE

- A commitment to live and grow as a disciple of Jesus Christ.
- A bachelor's degree or higher in music or the organ.
- Previous experience in leading worship in a church setting.
- Previous experience in leading a music program.
- Ability to lead dynamic and organized choir rehearsals and recruit new members.
- Administrative precision and attention to detail.
- A willingness to receive feedback and grow in areas of improvement.
- A desire to be an active member in the life of the parish.

SALARY AND BENEFITS SUMMARY

- 25 hours per week
- Salary 45k-55k
- Plus 5% retirement with employee match of up to additional to 4%
- 4 Weeks Vacation
- Use of facilities for private teaching

HOW TO APPLY

Receiving applications through February 2025. Send the following by email:

- Letter of introduction and inquiry
- Curriculum Vitae or Resume

Please email application to:

The Rev. Tom Phillips, Rector, at tom@holytrinitymelbourne.org

The Rev. Daniel McCarley, Res. Associate Rector, at daniel@holytrinitymelbourne.org